



COMMISSIONER FOR AUS
OFFICE OF THE GOVERNOR
PROVINCE OF SOUTHCOTABATO
TUGBALANG, DAVAO CITY
PHILIPPINES
SEP 11 2024
3:50PM

PROVINCIAL GOVERNMENT
OF SOUTH COTABATO

ANNUAL PROCUREMENT PLAN- COMMON USE SUPPLIES AND EQUIPMENT (APP-CSE FY 2025)

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-8-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhlGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhlGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form; otherwise, the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqQ>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhlGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhlGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DLU/SOUTH CORABATO
Region: XII/CORDILLERA
Address: San Miguel City, South Cotabato

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.
Agency Code/UACS: No Code
Organization Type: Local Government Unit
Contact Person: JOHN B. MAGSANUA
Position: Supervising Administrative Officer
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Telephone/Mobile No: 093228-99517/228-9970

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	1st Quarter	April	May	June	Q2	2nd Quarter	July	Aug	Sept	Q3	3rd Quarter	Oct	Nov	Dec	Q4	4th Quarter	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																						
ALCOHOL OR ACETONE BASED ANTISEPTICS																						
1 12259801-AL-004	ALCOHOL, 20%v, 300 ml.	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
2 12259805-AL-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																						
3 60121412-CH-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
4 60121412-CH-P02	CLEARBOOK, legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
5 60121514-BR-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	1	0	0	0	0	0.00
6 60121524-SP-Q01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
7 60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
8 60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
9 60121524-SP-G03	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
10 60121524-SP-G01	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
11 60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
12 60121524-SP-G02	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
13 60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
14 60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
15 60121524-WL-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																						
16 49123317-DQ-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
17 49123309-MH-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	16,388.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																						
18 20111702-BT-A02	BATTERY, dry cell, size AA	pack	633	0	0	633	12,970.17	0	0	0	0	0.00	1	0	0	1	20.49	0	0	0	0	16,388.00
19 20111702-BT-A01	BATTERY, dry cell, size AAA	pack	731	0	0	731	13,406.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	13,406.54
CLEANING EQUIPMENT AND SUPPLIES																						
20 47123812-AF-A03	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	
21 47123804-BR-S03	BROOM (Walls/Tarim)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	
22 47123804-BR-T01	BROOM (Walls/Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	
23 47123803-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price		Total Amount for the year
			Jan	Feb	Mar	Q1	Q2	Apr	May	June	Q2	Q3	Q4	Oct	Nov	Dec	Q4	Q4						
61	31.071810-GL-X02	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	63.14		0.00	
62	31.151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	34.48		0.00
63	31.151804-SW-S01	STAPLE WIRE, standard	box	1279	0	0	1278	36,383.28	0	0	0	0.00	45	0	0	41	974.58	0	0	0	0.00	1319	23.78	31,338.44
64	31.201803-TA-H02	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	18.45	0.00
65	31.201803-TA-M01	TAPE, masking, 24mm	roll	351	0	0	351	36,679.68	0	0	0	0.00	13	0	0	15	835.20	0	0	0	0.00	568	55.68	31,534.88
66	31.201803-TA-M02	TAPE, masking, 48 mm	roll	317	0	0	317	36,807.72	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	317	121.16	36,407.72
67	31.201817-TA-P01	TAPE, packaging, 49 mm	roll	430	0	0	429	10,506.20	0	0	0	0.00	10	0	0	10	223.60	0	0	0	0.00	480	22.36	10,733.00
68	31.201817-TA-T01	TAPE, transparent, 24mm	roll	1790	0	0	1790	31,647.20	0	0	0	0.00	38	0	0	39	898.52	0	0	0	0.00	1829	17.66	32,536.72
69	31.201817-TA-T02	TAPE, transparent, 48 mm	roll	441	0	0	441	9,933.37	0	0	0	0.00	25	0	0	25	364.25	0	0	0	0.00	464	22.37	10,817.43
70	31.251807-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	66.62	0.00
MEASURING AND SURVEYING AND TESTING EQUIPMENT																								
71	40.011804-RU-P01	RULER, plastic, 450mm	piece	29	0	0	29	577.97	0	0	0	0.00	2	0	0	2	38.88	0	0	0	0.00	31	19.83	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
72	40.121812-RL-H01	BLADE, for general purpose cutter/utility knife	tube	16	0	0	16	261.92	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	16	18.37	
73	40.011802-PB-M01	BENDING AND PUNCHING MACHINE	unit	1	0	0	1	28,804.16	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	28	18.37	28,804.16
74	40.022037-PB-P01	BENDING RING/CORNER, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3	9,534.72	
75	40.031807-CA-C01	CALCULATOR, compact	unit	98	0	0	98	16,268.13	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	259.89	0.00
76	40.121716-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	49	235.77	18,261.13
77	40.121805-BP-C01	CLIP, backfold, 18mm	box	259	0	0	259	2,424.24	0	0	0	0.00	3	0	0	3	46.80	0	0	0	0.00	264	9.36	2,471.64
78	40.022035-BP-C02	CLIP, backfold, 25mm	box	221	0	0	221	3,447.60	0	0	0	0.00	1	0	0	1	78.00	0	0	0	0.00	236	15.60	3,525.60
79	40.022035-BP-C03	CLIP, backfold, 32mm	box	136	0	0	136	5,191.88	0	0	0	0.00	4	0	0	4	133.12	0	0	0	0.00	160	33.28	5,324.80
80	40.121803-BP-C04	CLIP, backfold, 50mm	box	135	0	0	135	9,389.80	0	0	0	0.00	1	0	0	1	301.60	0	0	0	0.00	160	64.32	9,651.20
81	40.121803-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13.50	0.00
82	40.121812-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2320	0	0	2320	73,390.60	0	0	0	0.00	149	0	0	149	4,726.38	0	0	0	0.00	2489	31.73	78,314.68
83	40.011815-OF-B01	DATA FILE BOX	piece	223	0	0	223	32,533.47	0	0	0	0.00	30	0	0	30	4,376.70	0	0	0	0.00	253	145.88	36,910.17
84	40.022031-DF-P01	DATA FOLDER	piece	9	0	0	9	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	83.51	0.00
85	40.002032-DS-P01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	454.95	0.00
86	40.121816-EN-C01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	454.95	0.00
87	40.121806-EN-C02	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	829.92	0.00
88	40.121806-EN-H01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,637.58	0.00
89	40.211806-EN-J02	ENVELOPE, Expanding, Plastic	piece	36	0	0	36	1,057.64	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	339.95	0.00
90	40.211806-EN-M02	ENVELOPE, Mailing	box	28	0	0	28	12,110.56	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	36	36.48	12,110.56
91	40.121804-EN-W01	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	28	433.52	12,110.56
92	40.121812-ER-E01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	512.72	0.00
93	40.121118-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	14.48	0.00
94	40.111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	94.64	0.00
95	40.022033-PT-C01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	90.20	0.00
96	40.022034-PT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	11.13	0.00
97	40.022031-PO-P01	FOLDER, fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	14.23	0.00
98	40.022031-PO-P02	FOLDER, fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	275.48	0.00
99	40.022031-PO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	291.20	0.00
100	40.022031-PO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	300.28	0.00
101	40.022037-PO-P01	FOLDER, presentation	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	349.08	0.00
102	40.022031-PO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	952.68	0.00
103	40.022031-PO-T02	FOLDER with tab, legal	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	375.60	0.00
104	40.023006-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	413.92	0.00
105	40.021718-MA-P01	MARKER, fluorescent	set	0</td																				

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 Requirement	April	May	June	Q2	Q2 Requirement	July	Aug	Sept	Q3	Q3 Requirement	Oct	Nov	Dec	Q4	Q4 Requirement				
107 44121708-MP-002	MARKER, Permanent, Blue	piece	383	0	0	383	3,264.83	0	0	0	0	0.00	10	0	0	10	12.70	0	0	0	0	0.00	405	8.27	
108 44121708-MP-003	MARKER, Permanent, Red	piece	46	0	0	46	386.42	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	46	8.27	3,349.35
109 44121708-MW-001	MARKER, Whiteboard, Black	piece	370	0	0	370	3,570.33	0	0	0	0	0.00	10	0	0	10	96.33	0	0	0	0	0.00	380	9.63	3,604.42
110 44121708-MW-002	MARKER, Whiteboard, Blue	piece	254	0	0	254	3,347.83	0	0	0	0	0.00	9	0	0	0	9.00	0	0	0	0	0.00	380	9.63	3,647.00
111 44121708-MW-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.63	0.00
112 44122014-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	586	0	0	586	5,185.12	0	0	0	0	0.00	7	0	0	7	61.74	0	0	0	0	0.00	8	0.63	9.00
113 44122014-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 38mm	box	361	0	0	363	5,495.38	0	0	0	0	0.00	6	0	0	6	116.76	0	0	0	0	0.00	593	8.82	5,233.26
114 4401403-PS-002	PAPER SHREDDER	unit	1	0	0	1	10,718.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	309	19.44	6,013.14
115 4403901-PT-002	PAPER TRIMMER/CUTTING MACHINE	unit	11	0	0	11	102,207.66	0	0	0	0	0.00	1	0	0	1	9,267.66	0	0	0	0	0.00	1	18,718.96	18,718.96
116 44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0.26	311.31
117 4412053-PS-H01	PENCIL SHARPENER	piece	17	0	0	17	4,013.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.71	0.00
118 4401603-PJ-002	PUNCHES, paper, heavy duty	piece	95	0	0	96	10,159.73	0	0	0	0	0.00	1	0	0	1	153.92	0	0	0	0	0.00	0	236.08	4,013.36
119 4412301-RU-001	RUBBER BAND No. 10	box	93	0	0	93	13,373.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	153.02	10,712.64
120 4412305-SP-F01	STAMP PAD, soft	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	12,573.60
121 4412053-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00
122 4412015-ST-001	STAPLER, standard type	piece	228	0	0	224	44,262.40	0	0	0	0	0.00	20	0	0	20	3,952.00	0	0	0	0	0.00	244	197.60	46,214.40
123 4412013-SR-P02	STAPLER, heavy duty (binder)	unit	16	0	0	16	11,000.40	0	0	0	0	0.00	2	0	0	0	0.00	0	0	0	0	0.00	16	693.13	11,693.40
124 4412065-ST-T01	STAPLE REMOVER, plier-type	piece	46	0	0	46	3,139.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46	46.51	3,139.46
125 4412065-TD-T01	TAPE DISPENSER, table top	piece	38	0	0	38	2,948.04	0	0	0	0	0.00	2	0	0	2	155.16	0	0	0	0	0.00	46	77.08	3,103.20
PAPER MATERIALS AND PRODUCTS																									
126 14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	93.72	0.00
127 14111506-CP-L11	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 240mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
128 14111506-CP-L12	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 320mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	943.36	0.00
129 14111514-NP-002	NOTEBOOK, stick-on, 30mm x 76mm	pad	278	0	0	278	10,302.68	0	0	0	0	0.00	12	0	0	11	487.66	0	0	0	0	0.00	0	1,875.92	0.00
130 14111514-NP-S01	NOTEBOOK, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.06	18,710.34
131 14111514-RP-S01	NOTEBOOK, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
132 14111514-RP-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
133 14111507-PP-H01	PAPER, MULTICOPY A4	ream	4040	0	0	4043	965,676.20	0	0	0	0	0.00	317	0	0	317	67,774.66	0	0	0	0	0.00	0	14.04	0.00
134 14111507-PP-H02	PAPER, MULTICOPY LEGAL	ream	3432	0	0	3430	1,965,716.48	0	0	0	0	0.00	245	0	0	245	87,870.20	0	0	0	0	0.00	4366	213.80	935,450.80
135 14111507-PP-L01	PAPER, MULTIPURPOSE A4	ream	1886	0	0	1896	261,155.04	0	0	0	0	0.00	20	0	0	20	5,641.00	0	0	0	0	0.00	8683	222.96	2,023,791.64
136 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	2138	0	0	2136	339,431.76	0	0	0	0	0.00	59	0	0	59	9,375.00	0	0	0	0	0.00	1966	137.74	276,796.84
137 14111511-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	348,807.40	
138 14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00
139 14111511-RE-B01	RECORD BOOK, 300 PAGES	book	765	0	0	765	70,150.00	0	0	0	0	0.00	10	0	0	10	917.00	0	0	0	0	0.00	0	154.21	0.00
140 14111511-RE-B02	RECORD BOOK, 500 PAGES	book	396	0	0	396	74,237.76	0	0	0	0	0.00	36	0	0	36	3,736.00	0	0	0	0	0.00	775	91.76	71,067.30
141 14111504-TT-P01	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22,074.56	
142 14111504-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.84	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																									
143 14111506-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.00	0.00
PESTICIDES OR PEST REPELLENTS																									
144 14081509-PI-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00
PRINTED PUBLICATIONS																									
145 15001324-RA-H01	ROADBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its 180)	book	0	0	0																				

S	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 MEDIUM	April	May	June	Q2	Q2 MEDIUM	July	Aug	Sept	Q3	Q3 MEDIUM	Oct	Nov	Dec	Q4	Q4 MEDIUM				
5	#003003-CA-B02	INK CARTRIDGE, CANON PG-B10, Black	cart	15	0	0	15	15,384.00	0	0	0	0	0.00	10	0	0	10	0,929.36	0	0	0	0	0.00	25	892.32	
6	#003103-EP-B17	INK CARTRIDGE, EPSON C13T564100 (T6641), Black	cart	76	0	0	76	18,088.31	0	0	0	0	0.00	3	0	0	3	483.80	0	0	0	0	0.00	86	235.86	
7	#003105-EP-C17	INK CARTRIDGE, EPSON C13T565200 (T6642), Cyan	cart	37	0	0	37	9,961.40	0	0	0	0	0.00	1	0	0	1	242.20	0	0	0	0	0.00	38	242.20	
8	#003203-EP-B17	INK CARTRIDGE, EPSON C13T566400 (T6643), Magenta	cart	34	0	0	34	8,234.80	0	0	0	0	0.00	1	0	0	1	242.20	0	0	0	0	0.00	35	242.20	
9	#003203-EP-Y17	INK CARTRIDGE, EPSON C13T566400 (T6644), Yellow	cart	10	0	0	37	8,961.40	0	0	0	0	0.00	1	0	0	1	242.20	0	0	0	0	0.00	38	242.20	
10	#003303-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	#003303-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	#003303-HP-W40	INK CARTRIDGE, HP C2P05AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	#003305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	#003305-HP-B17	INK CARTRIDGE, HP C9349WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	#003305-HP-T17	INK CARTRIDGE, HP C9349WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	#003305-HP-C40	INK CARTRIDGE, HP C9372AA (HP90XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
17	#003305-HP-M40	INK CARTRIDGE, HP C9373AA (HP90XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
18	#003305-HP-Y40	INK CARTRIDGE, HP C9374AA (HP90XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
19	#003303-HP-B40	INK CARTRIDGE, HP CD975AA (HP90XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
20	#003303-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
21	#003305-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
22	#003305-HP-C40	INK CARTRIDGE, HP CH045AA (HP90XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
23	#003305-HP-C43	INK CARTRIDGE, HP CH046AA (HP90XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
24	#003305-HP-M43	INK CARTRIDGE, HP CH047AA (HP90XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
25	#003303-HI-Y40	INK CARTRIDGE, HP CH565WA (HP95XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
26	#003303-HP-B20	INK CARTRIDGE, HP CM852AA (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
27	#003305-HP-T20	INK CARTRIDGE, HP CM863AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
28	#003305-HP-B33	INK CARTRIDGE, HP C2307AA (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
29	#003305-HP-T23	INK CARTRIDGE, HP C2308AA (HP67), Tri-color	cart	1	0	0	1	464.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	464.56	
30	#003305-HP-T40	INK CARTRIDGE, HP P4V25AA (HP60), Tri-color	cart	1	0	0	1	464.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	464.56	
31	#003305-HP-T40	INK CARTRIDGE, HP P4V26AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
32	#003305-HP-B40	INK CARTRIDGE, HP P4V27AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
33	#003305-HP-C50	INK CARTRIDGE, HP L0551AA (HP93), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
34	#003305-HP-M50	INK CARTRIDGE, HP L0553AA (HP93), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
35	#003305-HP-Y50	INK CARTRIDGE, HP L0554AA (HP93), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
36	#003305-HP-B30	INK CARTRIDGE, HP L0556AA (HP95), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
37	#003303-HI-C40	INK CARTRIDGE, HP L0583AA (HP95XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
38	#003303-HI-M40	INK CARTRIDGE, HP L0585AA (HP95XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
39	#003303-HI-Y40	INK CARTRIDGE, HP L0586AA (HP95XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
40	#003305-HP-C50	INK CARTRIDGE, HP L0572AA (HP93XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
41	#003305-HP-M50	INK CARTRIDGE, HP L0573AA (HP93XL), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
42	#003305-HP-Y50	INK CARTRIDGE, HP L0574AA (HP93XL), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
43	#003305-HP-B50	INK CARTRIDGE, HP TM010AA (HP95), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
44	#003303-EP-B60	RIBBON CARTRIDGE, EPSON C13S015516 (#1790), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.88	
45	#003302-EP-B63	RIBBON CARTRIDGE, EPSON C13S012632 (#1790), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.42	
46	#003302-EP-B67	RIBBON CARTRIDGE, EPSON C13S015531 (5013086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.44	
47	#003303-BR-B30	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	May	June	Q2	Q3	Q4	July	Aug	Sept	Oct	Nov	Dec	Q4	Q5					
53	#00303-BK-YG1	TONER CARTRIDGE, BROTHER TN-456, Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	7,716.00	0.00	
54	#00303-CA-600	TONER CARTRIDGE, CANON CRG-S14 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	13,399.36	0.00	
55	#00303-HP-B12	TONER CARTRIDGE, HP CE435A, Black	cart	1	0	0	0	5	17,196.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	13,399.36	0.00
56	#00303-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,430.28	0.00
57	#00303-HP-B12	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	7,708.36	0.00
58	#00303-HP-B22	TONER CARTRIDGE, HP CE980A (HP55A), Black	cart	29	0	0	29	104,353.60	0	0	0	0	0.00	16	0	0	14	57,574.48	0	0	0	0	0	0	0	4,152.72	0.00
59	#00303-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,598.48	0.00
60	#00303-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,608.32	0.00
61	#00303-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,607.44	0.00
62	#00303-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,607.44	0.00
63	#00303-HP-B29	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,897.44	0.00
64	#00303-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,495.92	0.00
65	#00303-HP-B33	TONER CARTRIDGE, HP CF264A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,194.88	0.00
66	#00303-HP-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	5,822.96	0.00
67	#00303-HP-B37	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	6,838.08	0.00
68	#00303-HP-B38	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,367.52	0.00
69	#00303-HP-B40	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	10,998.88	0.00
70	#00303-HP-C50	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,856.88	0.00
71	#00303-HP-Y50	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,943.20	0.00
72	#00303-HP-M50	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,943.20	0.00
73	#00303-HP-B51	TONER CARTRIDGE, HP CF360A (HP50A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	2,943.28	0.00
74	#00303-HP-C51	TONER CARTRIDGE, HP CF361A (HP50A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	7,403.12	0.00
75	#00303-HP-Y51	TONER CARTRIDGE, HP CF363A (HP50A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	8,783.28	0.00
76	#00303-HP-M51	TONER CARTRIDGE, HP CF363A (HP50A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	8,783.28	0.00
77	#00303-HP-B52	TONER CARTRIDGE, HP CF406A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	5,822.96	0.00
78	#00303-HP-C52	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	3,438.28	0.00
79	#00303-HP-Y52	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,493.28	0.00
80	#00303-HP-M52	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,493.28	0.00
81	#00303-HP-B53	TONER CARTRIDGE, HP CF410A (HP101A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,563.28	0.00
82	#00303-HP-C53	TONER CARTRIDGE, HP CF411A (HP101A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,538.48	0.00
83	#00303-HP-Y53	TONER CARTRIDGE, HP CF412A (HP101A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	5,592.08	0.00
84	#00303-HP-M53	TONER CARTRIDGE, HP CF413A (HP101A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	5,592.08	0.00
85	#00303-HP-B54	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	5,592.08	0.00
86	#00303-HP-B61	TONER CARTRIDGE, HP Q5953A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	4,153.84	0.00
SOFTWARE																									0.00		
1	4323513-SFT-001	Business function-specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
2	4323502-SFT-002	Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
3	4323504-SFT-003	Customer service or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
4	4323517-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
5	4323503-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
6	4323504-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
7	4323505-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
8	4323506-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0																	

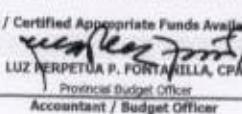
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE	Oct	Nov	Dec	Q4 AVERAGE					
14 40133004-SFT-011	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
15 40133205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
16 40213405-SFT-013	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																						0.00
1 80141501-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
2 80141505-TS-002	MALFUNCTION PRINTER	unit	52	0	0	52	638,040.00	0	0	0	0	5.00	0	0	0	0	0.00	0	0	0	0.00	0.00
3 80541305-TS-003	LAMINATING FILM	pack	0	2	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
4 80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
5 80141503-TS-005	DOUBLE SIDED TAPE	refl	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
6 80141305-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
7 80141305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
8 80141305-TS-008	CERTIFICATE FRAME	piece	0	2	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
9 80141301-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
10 80341303-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	30	0	0	30	315,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
11 80141303-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
12 80140305-TS-013	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
13 80140305-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
14 80141305-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
15 80141303-TS-015	HEISAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
16 80141501-TS-016	DETERGENT WASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
17 80341303-TS-017	PLASTIC FASTENER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
18 80541305-TS-018	STEEL FILING CABINET	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
19 80541303-TS-019	VELLUM BOARD PAPER	piece	1	0	0	3	64,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	13,841.20	84,886.00
20 80141303-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
21 80141501-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
22 80141305-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
23 80141301-TS-023	BOHO PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
24 80141303-TS-024	RUSH PEN	pack	92	0	0	92	2,548.00	0	0	0	0	0.00	2	0	0	0	0.00	0	0	0	0.00	0.00
25 80141303-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2,406.70
26 80141305-TS-026	GLUE STICK (PASTED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
27 80141305-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
28 80141305-TS-028	DEODORANT CREAM	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
29 80141302-TS-029	DISPOSABLE GLOVES	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
30 80141303-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
31 80141303-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
32 80141301-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
33 80141303-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
34 80141303-TS-034	PHONE PHONE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
35 80141305-TS-035	COMPACT DISC	piece	2	0	0	2	47,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
36 80141305-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
37 80141303-TS-037	STORAGE BOX	piece	0	2	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
38 80141301-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
39 80141305-TS-039	DOCUMENT SCANNER	unit	22	0	0	22	792,000.00	0	0	0	0	0.00	2	0	0	0	0.00	0	0	0	0.00	0.00
40 80141303-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
41 80141303-TS-041	PARACETAMOL	pack	28	0	0	28	6,762.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
42 80141303-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
43 80141303-TS-043	DIRECT PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
44 80141303-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1 January	April	May	June	Q2 January	July	Aug	Sept	Q3 January	Oct	Nov	Dec	Q4 January						
45. B041303-T5-045	POWDERS XOCHE	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
46. B041303-T5-046	KEYBOARD	unit	27	0	0	27	13,810.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00
47. B041303-T5-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
48. B041303-T5-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
49. B041303-T5-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
50. B041303-T5-050	FUEL FILTERS	unit	11	0	0	11	24,750.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	2,250.00	24,750.00	
51. B041303-T5-051	AIRLINE TICKETS (DOMESTIC)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
52. B041303-T5-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
53. B041303-T5-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
46. B041303-T5-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
47. B041303-T5-055	SPORTS UTILITY VEHICLE (SAV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
48. B041303-T5-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
49. B041303-T5-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
50. B041303-T5-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
51. B041303-T5-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
52. B041303-T5-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
53. B041303-T5-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
54. B041303-T5-062	ASSEMBLED PASSENGER SURVEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
55. B041303-T5-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
52. B041303-T5-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
53. B041303-T5-065	MINE BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
A. TOTAL																							
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B + C)																							
E. APPROVED BUDGET BY THE AGENCY HEAD <i>In Figures and Words:</i>																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

JOHN G. ARAGUAN
 Supervising Administrator Officer/Head, BAC Secretary
 Property/Supply Officer
 Date Prepared: August 23, 2024

Certified Funds Available / Certified Appropriate Funds Available:

Luz Perpetua P. Fontanilla, CPA
 Provincial Budget Officer
 Accountant / Budget Officer

Approved by:

REYNALDO S. TAMAYO, JR.
 Provincial Governor
 Head of Office/Agency